

# Drafting and revising: How to move from good to better to your best writing



**D** | **Determine** a focus for your writing  
What do readers need to know about this topic?

**R** | **Reflect** on the information from brainstorming that will best suit your purpose for writing  
How will you develop your topic and/or prove the thesis?

**A** | **Anticipate** your audience's needs  
What do they want or need to know and how can you best communicate those ideas? What tone will have the most effect on your audience?

**F** | **Formulate** a plan  
How will you format your writing to best fulfill your purpose for writing? How can you use a rubric to help you plan out this work?

**T** | **Think** about how you can organize your writing  
How will you make the most impact on your audience and communicate your ideas more effectively?

**R** | **Reflect** on your purpose for writing  
Have you achieved it?  
How do you know?

**E** | **Evidence** is essential to proving your thesis or developing your topic  
Have you supported it with credible sources and ideas?

**V** | **Vary** your sentences in length and type  
Have you communicated your points in such a way that your audience is both able to understand and wanting to read more?

**I** | **Include others** in your search for feedback  
Have you worked with your peers or instructor to check on how to best state your ideas, organization, word choice, tone, grammar, and usage?

**S** | **Save** your work frequently as you revise  
Have you eliminated ideas that don't help you fulfill your purpose for writing? Have you determined whether you have filled in any informational gaps to make your points clearer?

**E** | **Examine** your writing to make sure you have maintained your academic integrity  
Have you paraphrased others' ideas?  
Have you cited all your sources?



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